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|  | Funding Application - Norad Application Form for Project and Program FundingNorwegian and International Civil Society Organizations **Chapter Post 160.70** |
| Norad  Pb 8034 Dep  N-0030 Oslo  postmottak@norad.no | **Type of Development Initiative (Choose One)**:  Project Agreement  Program Agreement  (For applications related to “informasjonsformål” please use the Norwegian application form)  Submit application electronically to [postmottak@norad.no](mailto:postmottak@norad.no) |
| **Part 2 – Country/Initiative** (Fill in one form per initiative, max **10** pages) | |
| **Name of Organization** | |
| **Name of Initiative** (Project/Program) | |

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| 1. **Context - Country and Initiative** | | | | | | | | |
| Country | | | | | | | | |
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| Context analysis/rationale for priorities and choices made in overall initiative plan | | | | | | | | |
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| Summary of planned activities | | | | | | | | |
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| Relevance to goals of grant scheme | | | | | | | | |
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| 1. **About Initiative** | | | | | | | | |
| **2.1 Cooperating Partner(s)** (if more than one partner, use attachments) | | | | | | | | |
| Name of partner (including abbreviation if relevant) | | | | | | | | |
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| Legal status of partner | | | | | | | | |
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| Short description of partner (size, number of employees, number of members, management structure, year of establishment, financial foundation, technical expertise, membership in networks, cooperation with local government) | | | | | | | | |
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| Applicant’s experience with partner, rationale for choice of partner and duration of the partnership | | | | | | | | |
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| Description of division of labor between applicant and partner (added value each brings), including during planning process | | | | | | | | |
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| **2.3 Description of Initiative** | | | | | | | | |
| Short description of initiative | | | | | | | | |
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| Briefly justify why this initiative is a good instrument for solving the challenge it addresses | | | | | | | | |
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| What does the applicant expect to achieve through the initiative? Describe connection between planned activities and goals (theory of change). Attach results framework, including description of baseline and cooperation with other (international) actors | | | | | | | | |
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| Sketch profile of activities that will produce main outputs | | | | | | | | |
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| In what ways is the initiative cost efficient? Describe how cost efficiency will be ensured | | | | | | | | |
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| Who are the initiative’s target group(s) and how will the initiative reach them? | | | | | | | | |
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| Describe how initiative fits in applicant’s overall strategic plans | | | | | | | | |
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| **2.4 Previous Funding from Norad** | | | | | | | | |
| Has the applicant previously received Norad funding for this specific initiative? | | | | | | | | |
| Yes  No  Not relevant Describe: | | | | | | | | |
| If so, what is the status of the current agreement? | | | | | | | | |
| Not relevant Describe: | | | | | | | | |
| Has the applicant submitted all required reports from the previous agreement? Are all required reports approved? | | | | | | | | |
| Yes  No  Not relevant Describe: | | | | | | | | |
| Has the applicant repaid unspent funds from the previous agreement? | | | | | | | | |
| Yes  No  Not relevant Describe: | | | | | | | | |
| (For Norwegian NGOs only) Has the applicant repaid accumulated interest from the previous agreement? | | | | | | | | |
| Yes  No  Not relevant Describe: | | | | | | | | |
| 1. **Initiative’s Sustainability and Risks** | | | | | | | | |
| **3.1 Assessment of Initiative’s Sustainability** | | | | | | | | |
| Assess local and institutional ownership of initiative | | | | | | | | |
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| Describe participation by different stakeholders, including coordination with other actors/donors | | | | | | | | |
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| Describe how initiative will be phased out and planned follow up after completion. Include estimated duration of initiative | | | | | | | | |
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| **3.2 Cross-cutting Issues** | | | | | | | | |
| How does the initiative contribute to poverty alleviation? | | | | | | | | |
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| How does the initiative contribute to ensuring human rights? | | | | | | | | |
|  | | | | | | | | |
| Has a gender equality analysis been carried out? How is gender equality ensured? | | | | | | | | |
| Yes  No Describe: | | | | | | | | |
| Are disabled people included in the initiative? If so, how? | | | | | | | | |
| Yes  No Describe: | | | | | | | | |
| Has an environmental impact assessment been carried out? How is environmental protection ensured? | | | | | | | | |
| Yes  No Describe: | | | | | | | | |
| Has a conflict sensitivity analysis been carried out? If so, how will this affect implementation? | | | | | | | | |
| Yes  No Describe: | | | | | | | | |
| **3.3 Risks** | | | | | | | | |
| Identify **internal** risks, including corruption | Score  (low-middle-high) | | | Mitigation strategies for all identified risks | | | | |
|  |  | | |  | | | | |
| Identify **external** risks, including corruption | Score  (low-middle-high) | | | Mitigation strategies for all identified risks | | | | |
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| **3.4 Monitoring of Initiative** | | | | | | | | |
| Describe how the initiative will be monitored in the field, including planned routines for field visits and description of any planned reviews or evaluations | | | | | | | | |
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| 1. **“Lessons Learned”** | | | | | | | | |
| Discuss relevant lessons learned in applicant’s previous initiatives, including how they contributed to the development of this initiative | | | | | | | | |
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| 1. **Budget and Financial Plan** | | | | | | | | |
| **5.1 Summary of Budget and Financial Plan** | | | | | | | | |
| *Must outline the total costs and income for the initiative, including funding from other donors and applicant’s own contribution.* | | | | | | | | |
|  | | **Year** | | | | | |  |
| **Summary** | | **2016** | **2017** | | **2018** | **2019** | **2020** | **Total** |
| Total initiative costs | |  |  | |  |  |  |  |
| - Other external funding for initiative | |  |  | |  |  |  |  |
| **= Remaining financial need\*** | |  |  | |  |  |  |  |
| - Applicant’s own contribution (minimum 10% of “Remaining financial need” for Norwegian NGOs) \*\* | |  |  | |  |  |  |  |
| = Norad’s share of initiative costs (max 90% of “Remaining financial need”) | |  |  | |  |  |  |  |
| + Norad’s contribution to administrative expenses/overhead (max 7% of total amount applied for) | |  |  | |  |  |  |  |
| Total amount applied for (Norad’s share of initiative costs + Norad’s contribution to administrative expenses) | |  |  | |  |  |  |  |
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\*) Basis for calculation of the applicant’s own contribution and Norad’s share of initiative costs

\*\*) For Norwegian applicants, the applicant’s own contribution shall be in cash (not in equipment or labor) and must be earned/fundraised in Norway

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| **5.2 Costs by Country** | | | | | | | | | |
|  | | | **Year** | | | | | |  |
| *if necessary, add more lines* | **2016** | **2017** | | **2018** | **2019** | **2020** | **Total** | **Percentage** | |
| Country |  |  | |  |  |  |  |  | |
| Country |  |  | |  |  |  |  |  | |
| Country |  |  | |  |  |  |  |  | |
| Country |  |  | |  |  |  |  |  | |
| Country |  |  | |  |  |  |  |  | |
| Country |  |  | |  |  |  |  |  | |
| Country |  |  | |  |  |  |  |  | |
| Global |  |  | |  |  |  |  |  | |
| Unplanned |  |  | |  |  |  |  |  | |
| **Total Initiative Costs** |  |  | |  |  |  |  | **100** | |

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| **5.3 Costs by Thematic Area/Sector** | | | | | | | | | |
|  | | | **Year** | | | | | |  |
| *if necessary, add more lines* | **2016** | **2017** | | **2018** | **2019** | **2020** | **Total** | **Percentage** | |
| Thematic area 1 |  |  | |  |  |  |  |  | |
| Thematic area 2 |  |  | |  |  |  |  |  | |
| Thematic area 3 |  |  | |  |  |  |  |  | |
| Thematic area 4 |  |  | |  |  |  |  |  | |
| Thematic area 5 |  |  | |  |  |  |  |  | |
| Unplanned |  |  | |  |  |  |  |  | |
| **Total Initiative Costs** |  |  | |  |  |  |  | **100** | |

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| **5.4 Costs by Actor/Partner** | | | | | | | | | |
|  | | | **Year** | | | | | |  |
| *if necessary, add more lines* | **2016** | **2017** | | **2018** | **2019** | **2020** | **Total** | **Percentage** | |
| Local partners |  |  | |  |  |  |  |  | |
| Country offices, if relevant |  |  | |  |  |  |  |  | |
| Regional/multilateral offices, if relevant |  |  | |  |  |  |  |  | |
| Headquarters |  |  | |  |  |  |  |  | |
| Umbrella organization headquarters (for umbrella organizations only) |  |  | |  |  |  |  |  | |
| **Total Initiative Costs** |  |  | |  |  |  |  | **100** | |

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| **5.5 Costs by Thematic Area and Country** | | | | | | | |
| *if necessary, add more lines* | **Thematic Areas** | | | | |  | |
| **Country** | **Thematic area 1** | **Thematic area 2** | **Thematic area 3** | **Thematic area 4** | **Thematic area 5** | | **Costs** |
| Country |  |  |  |  |  | |  |
| Country |  |  |  |  |  | |  |
| Country |  |  |  |  |  | |  |
| Country |  |  |  |  |  | |  |
| Global |  |  |  |  |  | |  |
| **Total Initiative Costs** |  |  |  |  |  | |  |

**5.6 Detailed Budget for Year 1**

Attach detailed budgets for year 1 (one per country/project/program), including narrative explanations of the different costs (see clause 4 in Part 1)